

**Binding Guidelines for the  
Nomination of University  
Teachers for Expert  
Groups  
according to Art. 3 Para. 3  
State Treaty on Study Ac-  
creditation**

Resolution of the  
24th HRK General Assembly  
on 24 April 2018  
in Mannheim

**HRK German Rectors' Conference**

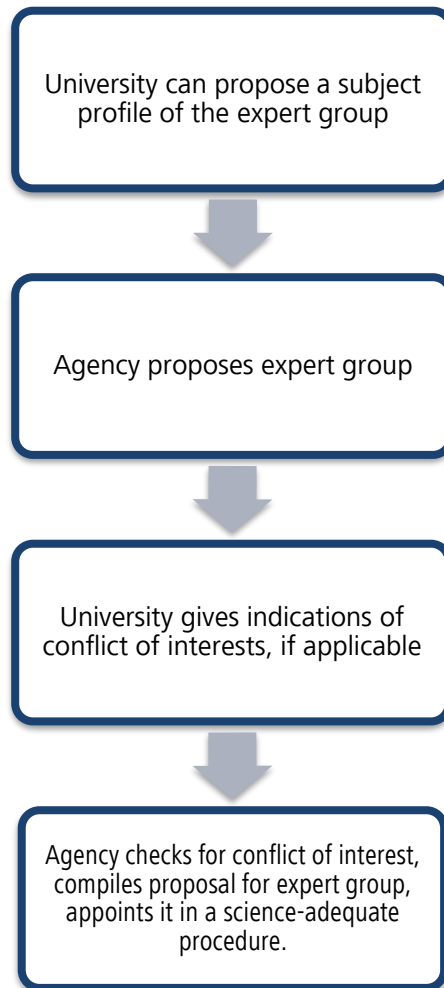
The voice of the universities

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## Programme accreditation <sup>1</sup>

### 1. Process of designation



The agency proposes a group of reviewers for the procedure, drawing on its existing pool of reviewers if necessary. It obtains further indications of suitable persons through enquiries with the Länder Rectors' Conferences, the academic societies, the Faculty Societies and Department Days, higher education networks in the area of study and teaching or the Standing Commission for Teaching and Learning of the German Rectors' Conference.

The right to select reviewers lies solely with the agency. The agency is responsible for ensuring that the reviewers are selected in a way that is appropriate to the scientific community, e.g. by setting up an appropriately staffed internal committee.

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<sup>1</sup> This also includes such alternative accreditation procedures that are comparable to the programme accreditation procedure if the university carries them out with the support of an agency.

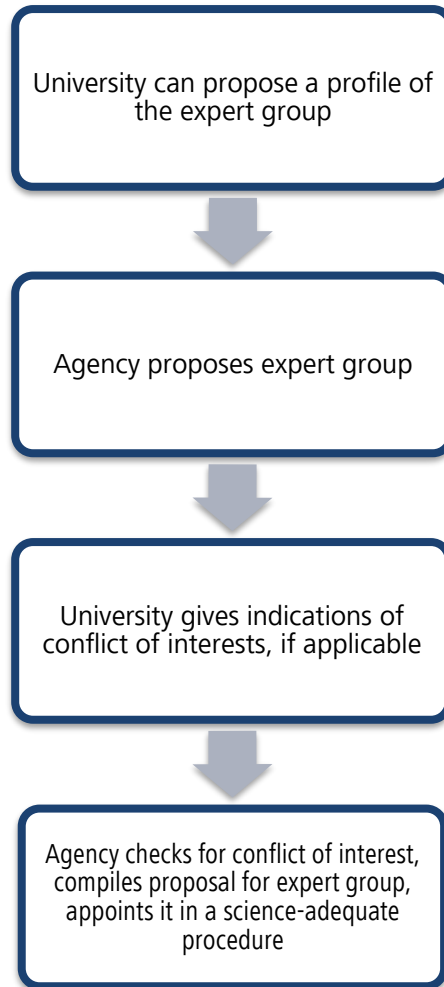
## **2. Selection criteria for university teachers**

The representatives of science must have the competence to be able to assess study programmes from an academic/scientific point of view. It should be noted that they

1. are actively involved in the academic community of their subject and therefore have expertise in the field of the degree programme to be accredited and, if possible, also in related fields;
2. have experience in the development, organisation, implementation and monitoring of study programmes;
3. engage in the further development of university teaching;
4. if possible, are able to demonstrate promotion of teaching beyond their own sphere of influence;
5. have experience with the type of university where the programme is offered;
6. have already participated in accreditation procedures (experienced experts / newcomers);
7. ensure broad representation of the discipline;
8. represent the diversity of university teachers (age, regional distribution, international representatives, gender, etc.).

## System accreditation<sup>2</sup>

### 1. Process of designation



The agency proposes a group of reviewers for the procedure, drawing on its existing pool of reviewers if necessary. It obtains further indications of suitable persons through enquiries with the Länder Rectors' Conferences, the academic societies, the Faculty Societies, higher education networks in the area of study and teaching or the Standing Commission for Teaching and Learning of the German Rectors' Conference.

The right to select reviewers lies solely with the agency. The agency is responsible for ensuring that the reviewers are selected in a way that is appropriate to the scientific community, e.g. by setting up an appropriately staffed internal committee.

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<sup>2</sup>This also includes such alternative accreditation procedures that are comparable to the system accreditation procedure if the university carries them out with the support of an agency.

## **2. Selection criteria for university teachers**

The representatives of science must have the competence to assess the performance of internal university quality management systems.

Therefore, in addition to their academic/scientific competence, the scientists should

1. have experience in the field of higher education governance and internal quality assurance, or
2. have experience in the development, organisation, implementation and monitoring of study programmes, or
3. have already participated in accreditation procedures (experts experienced with system accreditation / newcomers to this type of accreditation);
4. have experience with the university type;
5. ensure a broad representation of subject cultures;
6. represent the diversity of university teachers (age, regional distribution, international representatives, gender, etc.).